

SAFETY

Violence and/or threatening Behavior

Any act of physical violence. Any actual, implied or veiled threat, made seriously or in jest. Any type of vulgar language which would lead to a hostile workplace.

“The postal Service is committed to the principle that all employees have a basic right to a safe and humane working environment. In order to ensure this right, it is the unequivocal policy of the Postal Service that there must be no tolerance of violence or threats of violence by anyone at any level of the Postal Service. Similarly, there must be no tolerance of harassment, intimidation, threats, or bullying by anyone at any level. Violation of this policy may result in disciplinary action, including removal from the Postal Service.” - Employee Labor Relations Manual Section 665.24

Footwear

Acceptable footwear must completely encompass the foot and be covered with leather, regardless of appearance/style. No high heels, open-toed shoes, platform shoes, clogs, thong sandals or other open footwear.

Dress Code

The following items cannot be worn.

- Halter, tube or cut off tops

- Tank tops

- Muscle shirts

- Apparel embossed or depicting derogatory slogans

- Racially degrading remarks or having sexual overtones

- Abbreviated skirts or shorts. However you may wear Bermuda type walkingshorts.

- Strong perfumes are prohibited

Employees are expected to report all accidents immediately as well as hazards and unsafe working conditions.